

Submitted Questions and Answers to the FY 2023 RFPs

Question: On the RFP, page L-1 states that we must fill out block 10 of Solicitation Offer, the amendment section. Is this referring to previous amendments and their dates?

Answer: To date, there have been no amendments posted to this solicitation. In the event there is an amendment to the solicitation, all terms and conditions that are not amended remain unchanged.

(b) Amendments to solicitations If this solicitation is amended, all terms and conditions that are not amended remain unchanged. Offerors shall acknowledge receipt of any amendment to this solicitation by the date and time specified in the amendment(s). An Offeror's failure to acknowledge amendments affecting price, quantity, quality, or delivery may result in the Offeror's proposal being determined unacceptable where award is made without discussions.

Question: Do we need to add all our nurses? There are a lot, though about half of them are part time and have other jobs.

Answer: The Offeror shall prepare and submit the OFFEROR'S STAFF QUALIFICATION FORM (see Attachment C in the RFP) for **all staff performing services under any resultant contract**. The Offeror shall include the name, title, duties that will be performed under any resultant agreement by numeric project code, education, experience, and credentials (licenses and certifications) for all staff members who will be performing services under any resultant agreement.

If the nurses are not going to provide services under the agreement, the vendor would not have to include them.

Question: Clarification regarding paraprofessionals on the project codes that allow paraprofessionals (SU).

Answer: Principal counseling services should be provided by practitioners that meet the requirements. However, the vendor can use paraprofessionals under the supervision of those meeting the requirements, and after obtaining the approval of the contracting officer or designee.

Question: I do not have an individual office, but I rent space. Is this allowed per the RFP?

Answer: As stated in the RFP. The vendor and subcontractor shall: Maintain a physical facility, within the identified catchment area, that meets all applicable federal, state, and local regulations (e.g., building codes). In the event the physical facility does not provide adequate access for defendants/persons under supervision with physical disabilities (e.g., no elevator access to second floor office space, etc.), the vendor shall have access to an alternate facility/space within the identified catchment area that meets the requirements.

Additionally, Section L (Instructions for Proposals) approximate L-3 of 13 and 14

b. state expressly each performance site at which the Offeror and any proposed subcontractors intend to provide services in response to this Solicitation. Offeror and subcontractor sites shall be located within the solicitation's identified catchment area and shall be operational sites at the time of the RFP submission. Onsite evaluations will be individually performed at Offeror and subcontractor sites.