

Submitted Questions and Answers to the FY 2022 RFPs

Question: We do not have a Psychiatrist on staff, can we outsource?

Answer: Yes. Refer to the entire Section L regarding subcontracting.

Subcontracting For service items that the offeror will be subcontracting, the offeror shall insert the letter "S" following the price inserted in the Unit Price column. Services referred to another vendor shall be considered subcontracting and shall require the "S" designation. See the entire section for all directions.

Question: How long is the ability to provide services via telemedicine/teletherapy allowed? I did not see a date by which this would end.

Answer: We have authorized tele services due to COVID19 to end September 30, 2021. The language is in the agreement in case we have a future need. Tele services due to unique treatment need would be staffed individually.

Question: Section L Preparation of Background Statement – The offeror shall identify all required documents included in the submitted proposal through the use of labeled tabs. Since this will be submitted electronically and not in a proposal portfolio, I am not sure how to use tabs.

Answer: Tabs may not work with electronic submission. You will need to label/title the required submitted documents to identify the requested information.

Question: Page L – 5 of 12 c.2. The first page shall show: (iii) Am I to restate the definitions as found in the RFP for iii? i, ii, iv, v are all self-explanatory. iii is the big one. Does all of this have to be done on one page?

Answer: The first page is the AO-367 Page A – 1 of 1

Question: Since this is a pass-fail evaluation, will the on-site visit be scheduled pre or post award? Is pre-how do we get it scheduled?

Answer: On site visits will be conducted before award. On site visits will be conducted for those offeror's whose proposals are determined technically acceptable and meet the lowest price requirement. Our office would contact the offeror and schedule the onsite.

Question: For Attachment C, Are the staff included in this meant to be clinical staff or include administrative and office staff as well? Also, the requirement that "no proposed staff be charged with a criminal offense", does that disqualify anyone who has been charged with a criminal offense or those found guilty? Also, would that include misdemeanors as well as more serious offenses, and is there an opportunity for explanation if there have been past charges or are they automatically disqualified?

Answer: Offeror shall include the name, title, duties that will be performed under any resultant agreement by numeric project code, education, experience, and credentials (licenses and certifications) for all proposed staff members who will be performing services under any resultant agreement.

Answer: Offeror should refer to the Staff Requirements and Restrictions in Section C related to staff with pending charges or prior convictions.

Question: For proposed sites, we have a newly acquired office in Winston-Salem which is a proposed site for the Mental Health and Substance Use services and also a site in Guilford County in High Point where we could provide sex offender services. Would the High Point site be considered in the catchment area as it is in Guilford County? As we provide transportation for clients. Will that be taken into consideration?

Answer: Section B identifies the catchment area. Your site must be in the geographic area that we have identified. Transportation services are not included in the statement of work. The services are to be performed as stated in the statement of work-Section C for the project codes requested.

Question: As this is a new office, we have fire and safety precautions pending, should we provide fire and safety that have been established for our other offices in the meantime?

Answer: It cannot be pending and must be valid for the proposed site.

Question: We have attached the resume for or Physician's Assistant and if possible, would like verification that the credentials line up with what would be needed according to your criteria, otherwise we would need to set up a subcontractor for psychiatric services. Would you be able to clarify what "meets the standards of practice established by the state regulatory board includes? Or can we assume since this staff has been practicing in the State that the criteria are met? (Wanting to make sure there are no other criteria we are not aware of). Is the staff we are identifying clinical staff on the background checks and if there is a past legal offense, how do we address that?

Answer: I am not able to evaluate the resume you attached. Proposal materials are reviewed after the deadline for submission. Refer to Section C regarding personnel qualifications for each project code. If you are referring to a Psychiatric Evaluation and Report (5030), it would consist of a medical evaluation and report conducted and prepared by a licensed medical doctor/physician, a psychiatrist who specializes in disorders of the mind, or other qualified practitioner Other qualified practitioner could include licensed staff other than a psychiatrist or medical doctor.

Answer: Offeror should refer to the Staff Requirements and Restrictions in Section C related to staff with pending charges or prior convictions.

Question: For Integrated treatment services; Can we use associate licenses such as LCAS- A or LCMHC-A?

Answer: Yes

Question: What is project code 2022? Does that pertain to us? It is referenced but we couldn't find it defined in the proposal. Also, Codes 4010 and 4020, do we provide the physical examinations and urine analysis?

Answer: We are not soliciting for project codes 2022, 4010, 4020, or urine analysis